



CHAPTER SEVENTEEN  
NATIONAL COUNCIL MEETINGS

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## NATIONAL COUNCIL MEETINGS

### 17.1 INTRODUCTION

In accordance with **Rule 19 of RNZRSA Rules**, there shall be a National Council consisting of:

- a) Members of the Presidents Forum.
- b) Members of the Board
- c) Delegates appointed by Local Associations, pursuant to **Rule 22 hereof**.
- d) Delegates appointed by Local Associations, or RSA Clubs pursuant to **Rule 23** hereof.
- e) Delegates appointed by Services and Citizens type Clubs pursuant to **Rule 24** hereof.
- f) Delegates appointed by Affiliated Organisations, pursuant to **Rule 25** hereof.
- g) Life Members and Honorary Life Members.

### 17.2 GENERAL MEETINGS OF THE COUNCIL

- (a) The Annual General Meeting of the Council shall be held at such time and place as shall be fixed by the National President.
- (b) All other General Meetings shall be Extraordinary General Meetings. (Details in **RNZRSA Rule 29**).

### 17.3 STANDING ORDERS FOR ALL GENERAL MEETINGS

- (a) Standing Orders for Annual and Extraordinary General Meetings are at Appendix 'A'.
- (b) These Standing Orders shall also apply to all RNZRSA meetings.

**THE ROYAL NEW ZEALAND RETURNED SERVICES' ASSOCIATION (INC)****STANDING ORDERS**

Proceedings at ALL MEETINGS of the National Council, The Presidents Forum, the Board and of ANY OTHER MEETINGS held in pursuance of the Rules of the Royal New Zealand Returned and Services' Association (Incorporated) shall be governed by the following STANDING ORDERS for the conduct of such Meetings.

**1. SUSPENSION OF STANDING ORDERS**

It shall be competent for any meeting to suspend any standing order upon the request of three Delegates or Members present and upon a three-fourths majority of the Delegates or Members present; providing that such suspension shall be limited in its operation to the particular purpose for which it shall have been granted.

**2. CONDUCT OF MEETINGS**

**2.1** Every Officer and Delegate shall obey the orders and rulings of the Chairman. If any Officer or Delegate refuses to obey any such order or ruling, such person may thereupon by resolution of the National Council, be held guilty of contempt, and such person may be suspended for one or more Sessions at the discretion of the National Council.

**2.2** The mover of a Motion shall be allowed not more than seven minutes in which to address the Meeting and his seconder as well as other Officers or Delegates shall be entitled to three minutes. The mover shall be entitled to a reply of three minutes. Extra time not exceeding three minutes may be allowed if there is no objection. By leave of the Chairman, an Officer or a Delegate who has already spoken may only speak again for the purpose of clearing up a misunderstanding or personal explanation.

**2.3** No Officer or Delegate shall propose more than one Amendment upon a Motion.

**2.4** No Officer or Delegate shall (except in Committee) speak more than once upon a Motion or once upon an Amendment thereto, except with the permission of the Chairman or except that he be the mover of the Motion, who shall be entitled to the right of reply.

**2.5** No Officer or Delegate shall speak on any question after it has been put by the Chairman nor during a Vote, except to a point of order.

**2.6** Where a point of order is raised, the Officer or Delegate raising the same shall state his point of order clearly and distinctly and with the omission of any irrelevant details. The Chairman shall decide the matter promptly and no discussion upon the point of order shall be permitted.

The person raising the point of order shall be required to prove one or more of the following:

**2.6.1** That the speaker is using unparliamentarily language.

**2.6.2** That he is speaking beside the question.

**2.6.3** That he is transgressing some Rule of the Association.

**2.6.4** That he is infringing the Standing Orders, or

**2.6.5** That he is acting contrary to the custom of debate.

(Points of correction, such as a protest that a speaker is not telling the truth, are not points of order.)

### **3. CHAIRMAN'S RULING DISAGREED WITH**

**3.1** Upon any question under the Standing Orders, or on points of order or explanation, the ruling of the Chairman shall be final, unless challenged by at least one-fifth of those present and unless at least three-fourths of the Officers and Delegates vote against such ruling.

**3.2** Upon the submission of a motion "That the Chairman's ruling be disagreed with", the Chairman forthwith shall leave the chair and the debate on the original question then before the Meeting shall be suspended. The Deputy Chairman shall then take the Chair, or in the absence of the Deputy Chairman another Chairman may be appointed by the Meeting. The question "That the Chairman's ruling be disagreed with" shall be discussed and decided, after which the former Chairman shall resume the Chair, and debate on the original question shall be proceeded with as if the same had not been suspended.

### **4. PROCEEDINGS AT MEETINGS**

#### **4.1 Preliminaries**

**4.1.1** The Officers and Delegates will assemble at the time and place appointed.

**4.1.2** The National President shall preside as Chairman at all Meetings, or, in his absence, a National Vice President. In the absence of the aforementioned Officers, the National Council may at any time appoint such other Officer or Delegate as it thinks fit, as Deputy Chairman.

**4.1.3** The RNZRSA Chief Executive shall deliver to the Chairman a list of the names of the Officers and Delegates attending National Council Meetings, with the Districts and Local Associations they represent, and the number of Delegates to which each Local Association is entitled and the number of votes each Officer and Local Association is entitled to exercise.

**4.1.4** The National Council shall sit on such days and at such times and places as it shall appoint by resolution.

**4.1.5** The National Council may adjourn by its own resolution to such time and place as it thinks fit.

**4.1.6** The Chief Executive shall cause to be kept full Minutes of all proceedings of the National Council.

#### **4.2 Business of the Day**

Any business whether on the Order Paper or not, may be transacted at any Meeting and the Chairman shall decide the Order of Business. Failing any decision of the Chairman to the

contrary, the business on the

Order Paper shall be taken first and in order in which it appears thereon; provided however that the Meeting may, by resolution, alter such order or any other order decided by the Chairman. The Council shall not adjourn until such time as voting has concluded on any Motion being debated.

### **4.3 Remits**

**4.3.1** All Remits, once having been submitted, shall be the property of the Meeting and shall be withdrawn only by leave of the Meeting.

**4.3.2** All Remits, once moved become motions.

### **4.4 Motions**

**4.4.1** All Motions not seconded shall not be debated, and no entry thereof shall be made in the Minutes of the meeting.

**4.4.2** A Motion may be amended at any time during the debate thereon by:

**4.4.2.1** Striking out a word or words.

**4.4.2.2** Adding a word or words, and

**4.4.2.3** Striking out a word or words and inserting another or others in their place.

**4.4.3** Leave to withdraw a Motion by the mover may be granted by the National Council, provided there is no dissentient vote.

### **4.5 Amendments to Motions**

**4.5.1** Amendments to Motions shall be submitted to the Chairman in writing and shall be signed by the mover.

**4.5.2** Notice of any further Amendments to the motion before the Meeting, may be submitted during the debate by any Officer or Delegate who shall state its nature prior to the Motion before the Meeting having been put to the vote.

**4.5.3** Notwithstanding the provision of 4.5.1, at the discretion of the Chairman, brief oral amendments may be accepted.

**4.5.4** Only one amendment shall be considered at one time. If the amendment before the Meeting be carried, it shall become the Substantive Motion, the Original Motion lapsing, and shall be put to the Meeting.

**4.5.5** A Substantive Motion, before the question is put, may be further amended until a decision is arrived at.

### **4.6 Notices of Motion**

**4.6.1** Notice of Motion for a future Meeting may be given by any Officer or Delegate, by reading such Notice to the Meeting and submitting a copy thereof to the Chairman.

Such Notice of Motion shall take precedence in the order in which it stands in the Minutes in relation to other Notices, unless otherwise decided by the Meeting, and will lapse if the Officer or Delegate or some Officer or Delegate acting on his behalf be not present when the order for such Notice is placed before the Meeting.

- 4.6.2** Leave to withdraw a Notice of Motion by the mover may be granted by the National Council provided there is no dissentient vote.

#### **4.7 Rescission of a Motion**

In order to rescind a Motion which has been previously passed by a Meeting, Notice of Motion must be given by the Officer or Delegate (eg "That at the next meeting" (or at a meeting to be held on a specified date) "I intend to move that" (such a motion) "be rescinded") provided however that when all Delegates or Members are present the Meeting may proceed to vote on a Motion to rescind without previous Notice of Motion having been given.

#### **4.8 Superseding Motion**

A Motion may be superseded by:

- 4.8.1** Notice being taken that a quorum is not present.
- 4.8.2** The 'previous question' being put and carried (ie "*That* the question be not now put.") or,
- 4.8.3** An amendment.

#### **4.9 Motions Twice Submitted**

No Motion or Amendment may be proposed which is the same in substance as any Motion which, during the Session, has been resolved in the affirmative or negative.

#### **4.10 Committee**

The National Council may appoint such committees as it shall think fit to deal with any separate subject or subjects. Such Committee shall consist of as many members as the National Council shall think fit, and they shall be set up to consider and report upon such one or more matters, as the National Council shall refer to them. Such Committees shall regulate the procedure at their Meetings, provided however that these Standing Orders shall apply in general. The National Council shall appoint the Convenor of such Committee or Committees at the time of appointment of such Committees.

#### **4.11 Divisions**

Every Officer or Delegate or Proxy Holder present will be required to vote when a question is put. The voting shall be taken by card vote or in such a manner as the Chairman shall direct. On the voting for and against being equal, the Chairman shall have a second or casting vote.